



## Syracuse Arts Academy Board Meeting Minutes

August 23, 2006

Approved September 27, 2006

**In Attendance:** Chris Dallin, Janae Davenport, Charlene Nelson, Lyle Elmore

**Excused:** Andrea Larkin, Brian Truman (verbal resignation to Chris Dallin)

**Others in Attendance:** Sheldon Killpack, Emily Coon, Brad Taylor, Jan Whippey

**Place:** Syracuse Arts Academy Library, 2893 W. 1700 S., Syracuse

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

### MINUTES

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4:55 P.M. – Call to order

- Welcome - Chris Dallin

Consent Item:

- **Janae motioned to accept the July Board Meeting Minutes. Charlene seconded the approval. Motion passed unanimously.**

Information Items:

- Brad from Academica West formally introduced the RFP Process for obtaining a management company. The board will take the requirements for a management company to the state, the state will then submit a Request for Proposal, then gathered, presented, and decided upon.

Action Items:

- **Charlene motioned to accept the Purchasing & Disbursement Policy with the addition of the sentence as follows: "The board must be apprised of any new lines of credit with vendors." Lyle seconded the motion. Motion passed unanimously.**
- **Janae motioned to approve the Capitalization & Expense Policy. Charlene Nelson seconded the motion. Motion passed unanimously.**
- **Charlene motioned to approve copy purchase (exceeds \$5,000.00), second by Janae to approve the copy purchase. Motion passed unanimously.**

5:00 P.M. Adjourn

- **Janae motioned to adjourn the meeting. Charlene seconded the motion. Motion passed unanimously.**