

Syracuse Arts Academy  
Board Meeting  
December 15, 2005

Place: Academica West Offices; 1 West, 100 South; Kaysville, UT

*The purpose of Syracuse Arts Academy is to develop respectful, confident citizens through utilizing an educational environment enriched by artistic expression.*

## MINUTES

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3:00 P.M. – Call to order

Welcome and congratulations - Chris Dallin

- What are the Board Responsibilities: set policy, and empower administrator to enforce that policy. Chris went over the legal responsibilities of the Board as defined by Utah corporate code.
- Committee recommendations and Robert's Rules of Orders
- Chris went over Utah Open and Public Meeting Law and the applicability of it to this Board. Chris asked the Board to review the rest of the Board packet.

Chris listed several committee chair responsibilities that he wanted to delegate. Chris also asked that the categories be standing items on each board meeting agenda.

- **Lyle motioned for Chris to be the media relations committee chair. Brian second. Motion carried.**
- **Lyle made a motion for Brian to be Building Committee Chris second. Motion carried.**
- **Chris made a motion for Shauna to Chair the Hiring Committee. Lyle second. Motion carried.**
- **Brian made a motion for Lyle and Andrea to co-chair the Enrollment/Student Recruitment Committee. Chris Second. Motion carried.**
- **Chris made a motion for Jenny to Chair the Parent Organization. Brian second. Motion carried.**
- **Chris made a motion for Jana Truman to Chair the Public Relations Committee. Lyle second. Motion carried.**

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call Pam at (801) 627-2066, giving at least three working days notice.

Principal Qualities:

- Communication and relationship/leadership skills (First Priority)
- Experienced with prior charter/elementary schools
- Loves the arts (understands the importance of)
- Business minded (properly prioritizes) Good decision-maker/hiring teachers
- Accountable
- Understands education – (second priority)

Discussion about location of building

- **Brian made a motion to accept the proposed location for the school. Lyle Second. Motion carried.**

*The Board of Directors will meet monthly on the 4<sup>th</sup> Wednesday of the month from 3:30 P.M. to 5:00 P.M.*

4:30 P.M. Adjourn – **Lyle made a motion to adjourn. Brian Second. Motion carried.**

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