

Syracuse Arts Academy
Board Meeting
February 22, 2006

Place: Academica West Offices; 1 West, 100 South; Kaysville, UT

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens through utilizing an educational environment enriched by artistic expression.

MINUTES

Present: Chris Dallin, Charlene Nelson, Andrea Larkin, Brian Truman and Jan Whimpey.

Other: Jed Stevenson and Catina Martinez-Hadley Tami Poe, Jana Truman, Vicky Veazie, Janae Davenport and Jill Denny.

3:30 P.M. – Call to order

- Welcome - Chris Dallin

Action Items:

- Approve Minutes for January - **Charlene made a motion to accept minutes. Brian made a second. Motion carried.**
- Approve Uniform Policy – Chris thanked the Extra-curricular Committee for putting together the Uniform Policy. **Brian made a motion to accept the Uniform Policy. Charlene second. Motion carried.**
- Approve Kindergarten Classroom Configuration (17 – 4 classes) – Jan proposed to have only 17 kindergarten students per class, to avoid an enrollment bubble and the need to hire a part-time teacher. **Charlene made a motion to accept Kindergarten configuration. Brian second. Motion carried.**

Business Items:

- Principal Hired! Welcome and Introductions (5 min.) Chris Dallin – Chris called for a motion for a vote of confidence in the selection of Jan Whimpey as principal. **Brian made a motion for a vote of confidence for Jan. Andrea second. Motion carried.**
- School Calendar (5 min.) Jan Whimpey – Jan told the Board about her familial and professional background. Jan proposed a school calendar for the 2006-07 school year. She explained the important dates in the calendar provided in Board packets. Calendar closely follows the Davis School District. **Andrea made a motion to accept the calendar as is, with a start date of Auguts 28, 2006. Brian made a second. Motion carried.**

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call Emily at (801) 444-9378, giving at least three working days notice.

- Enrollment Update (5 min.) Andrea Larkin – Andrea gave an update on the enrollment numbers, and will have registration packets available at the Open House/Registration (8am-4pm) (Saturday).
- Publicity Update (5 min.) Jana Truman
 - Open House – Has not yet completed an agenda, but will schedule various state dignitaries to attend. Will work with Charlene to put together a potential Arts Festival that will involve the Davis Arts Council.
- Purchasing Committee (5 min.) Jan – Is meeting with School Specialties to get a bid on school furniture.
- Parent Committee Reports
 - Extra-curricular activities (2 min.) Deanna Gardner/Cody Fowers – Not in attendance.
 - Fundraising (2 min.) Jill Denny/Jason Bowles – Proposed an Art Show for the kids as well as several other ideas for fundraising such as scrapbooking and family portraits.
 - Parent Volunteers (2 min.) Jenny Bair/Janae Davenport -
 - Parent Communications (2 min.) Tami Poe/Vicki Veazie – Are still in planning stages at this time. Have discussed a Friday folder every week, with signature verification off receipt. Monthly newsletter. Would like an online portfolio for students to determine homework assignments. Jed proposed 2-3 information mailings (newsletters) go out prior to school start date.
 - Communications with Community (2 min.) Brian Truman/Jana Truman – Jana proposed a volunteer barcode system to track volunteer hours.
 - Media Relations (2 min.) Chris Dallin – Salt Lake Tribune and Desert News will be present at Saturday's events. Chris would like to be the point person on all media communications to avoid and conflicting reports.
- Volunteer Training for STAR and DIBELS testers (5 min.) Jan Whimpey – Would like to have a volunteer team trained to give these assessments 3 times a year. A team of 10-15 will be necessary, could include parents as well as people from the community. Would like for this team to be in place prior to the commencement of school.

Other Business (5 min.) – None

- Andrea made a motion for early out on Fridays. Charlene second.
- Charlene Made a motion to have school day from 8:15 AM – 3:15 PM Brian second.

Public Comment (5 min.) – None

5:00 P.M. Adjourn - **Brian made a motion to adjourn. Andrea second.**

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Action Items:

Jed- recommendation for school/classroom rental to private organizations as a component of fundraising.

Set terms for board members

Create a chair elect position.

I) nformation

D) iscussion

A) ction

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