

Syracuse Arts Academy
Board Meeting
January 25, 2006

Place: Academica West Offices; 1 West, 100 South; Kaysville, UT

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens through utilizing an educational environment enriched by artistic expression.

MINUTES

Present: Chris Dallin, Brian Truman, Charlene Nelson, Llyle Lloyd, Andrea Larkin

Other: Janae Davenport, Jenny Bair, Vicky Veazie, Shauna Bradford, Jed Stevenson and Catina Martinez-Hadley

3:30 P.M. – Call to order

- Welcome - Chris Dallin

Action Items:

- Approve Minutes for December – **Brian made a motion to approve the minutes. Charlene second. Motion carried.**

Business Items:

- Establish a Time Keeper (5 min.) Chris Dallin - Chris assigned time keeper responsibilities to Jennie Bair
- Principal Hiring Committee (10 min.) Shauna Bradford
 - Report – Four resumes have been received thus far. Chris asked the board if they would feel comfortable allowing Shauna to choose three out of the candidates for interviews. Brian asked if it were possible to extend the deadline one week. The Board agreed to accept resumes past the deadline, but to not advertise the extended deadline. **Lyle made a motion to allow Shauna to narrow applicants down to three candidates. Brian second. Motion carried.**
 - Timeline – 28th of February, which is when the National Charter School Conference is scheduled. Chris felt it was appropriate to send the principal to the conference, therefore would like to see someone hired before then. Shauna committed to having a principal hired by February 14th. Interviews between February 1st and 14th. Feb 14th and an engagement letter sent out, with an offer extended to attend

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the conference.

- Building Update (5 min.) Brian Truman - Brian shared the site plan with the Board and Founding Members. The site plan was approved by the Syracuse Planning Commission. The Syracuse City Council approved a land swap to accommodate the site plan. Chris asked that a sign be put on the development indicating "Future home of Syracuse Arts Academy".
- Enrollment Update (5 min.) Andrea Larkin – Andrea reported the enrollment numbers to the Board. She has been able to look up confirmation numbers for applicants who have not received them. Enrollment will be 75 in each grade. Flyers have been posted throughout the community to advertise enrollment. Emily is getting advertisement into the newspaper. Jenny suggested KSL radio. Chris asked that an ad be placed in the Davis section of the Standard Examiner. Andrea wants to do public meetings on the 8th of February. Jed suggested an open house for Q & A rather than a meeting format. Registration will be on March 8th. Potentially to be held at Syracuse City Hall.
- Publicity Update (5 min.) Jana Truman – Not in attendance.
- Tour of Website (5 min.) Catina - Catina showed the Board the school website and online enrollment form.
- Parent Organization Structure (5 min.) Chris Dallin –Chris would like to have a PO committee as opposed to elected officers, during the start-up phase of the school. The committee will be organized by the Board. Chris recommended that the committee consist of five members. **Charlene made a motion that the Board select a five member parent organization committee. Lyle second. Motion carried.**

Other Business (5 min.) – None

Public Comment (5 min.) - None

Lyle made a motion to adjourn Board Meeting. Brian second. Motion carried.

Andrea made a motion to go into a Closed Session. Charlenesecond. Motion carried.

4:30 P.M. Adjourn

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