

Syracuse Arts Academy  
Work Session Minutes  
July 26, 2006



**Place:** Academica West Offices; 1 West, 100 South; Kaysville, UT

**In Attendance:** Lyle Elmore, Andrea Larkin

**Absent:** Chris Dallin, Brian Truman, Charlene Nelson

**Others in Attendance:** Jan Whimpey, Janae Davenport, Tami Poe, Jennie Bair, Vicky Veazie, Cody Fowers, Dana Gardner, Jason Bowles, Jennifer Bowles, Jana Truman, Shauna Bradford, Emily Coon, Sheldon Killpack.

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

## **MINUTES**

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### 3:30 P.M. – Call to order (Jan Whimpey)

- Discuss Parent Organization – Jan Whimpey led discussions on assignments of the Parent Organization.
  - Jan Whimpey discussed possible days for setting up the classrooms. Preliminary dates are August 21-23.
  - Janae Davenport has accepted the assignment of Parent Organization president, pending parents' voting approval.
  - Attendees were asked to look over the newsletter from Tami Poe and make any suggestions prior to 7 pm tonight. The newsletter will be snail-mailed to each home as well as sent via e-mail to the listserve and posted to the website.
  - The school spirit T-shirt will be a child's design contest. Information will be sent to parents. Contest will be over by September 15<sup>th</sup>, T-shirts will be available to purchase by October 1.
  - Janae is creating the pick-up, drop-off schedule and will be posted on the website within the next 3 weeks and in a newsletter.
  - Back-to-School night will be at the school. This will be a fundraising opportunity for the school.
  - Back-to-School Night is scheduled for August 24<sup>th</sup>.
  - Ribbon Cutting Ceremony is tentatively scheduled for October 5<sup>th</sup>.
  - Any student who attends SAA is welcome to audition for Syracuse City performances.
  - Tables will be set-up at B to S night for all the committees. Committee heads will be manning these tables with name badges to answer questions and get volunteers.
  - Parent Organization will meet the third Thursday at 7 pm of each month, beginning in August.
  - Board meetings will be held at 5 pm the 4<sup>th</sup> Wednesday of the month.
- Budget Report – Jan Whimpey reported she is operating within the budget.
- Principal's Report
  - Jan gave update on her assignments – The 6 month Implementation Plan was handed out with her status notes.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call Emily Coon (801) 540-8080, giving at least three working days notice.

- Update on registration – The school is full...any openings are being filled immediately.
- Update on hiring – Entire teacher staff was hired by July 18<sup>th</sup>. All teachers are USOE certified and NCLB Highly Qualified.
- Update on ordering – Books are ready to be picked up.
- Superior Computers has offered to donate a used computer.
- Discussion on having badges for parents and a volunteer program.
- Academica West Report
  - Update on building – The building is on schedule. Anyone who would like to take a tour is welcome to go after this meeting.

5:20 P.M. – Adjourn