

**Syracuse Arts Academy  
Work Session Agenda  
October 2, 2008**

Place: Syracuse Arts Academy, 2893 W. 1700 S., Syracuse



The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

**Agenda**

---

5:00 PM - Call to Order - Chris Dallin

<b><u>Business Items (To Be Discussed and/or Voted On During Board Meeting)</u></b>		<b><u>Page(s)</u></b>
D/A	➤ Review 2008-2009 Budget - David	14-18
I	➤ Update on Audit - Gavin	
I	➤ Update on Enrollment numbers for Oct 1 <sup>st</sup> - Jan	
D/A	➤ Review Purchasing Package for Implementation Grant - Gavin	19
D/A	➤ Review Revised Purchasing and Disbursement Policy - Gavin	20
	<ul style="list-style-type: none"> <li>• Administrator can approve purchases up to \$2,500 (total expenditure) w/out Board approval. Purchases between \$2,500 to \$5,000 must have Board President or Treasurer approval. Purchases greater than \$5,000 must have full Board approval.</li> </ul>	
D	➤ Recommendation of Procurement Policy (or Committee) during the Construction Phase (1 <sup>st</sup> Operating calendar year of school) - Gavin	
D/A	➤ Review Capitalization and Expense Policy - Gavin	21
D/A	➤ Review Dual Enrollment Policy - Sheldon	22
D/A	➤ Review Medication in School Policy - Sheldon	23
D	➤ Review Proposed Bullying / Harassment / Hazing Policy - Jan	24-25
D/A	➤ Discuss and Review Acceptance of Jr. High Building Plans - Sheldon	
I	➤ Update on Building Expansion - Sheldon	
	<ul style="list-style-type: none"> <li>• Building Permit</li> <li>• Bidding Process</li> <li>• Ground Breaking</li> <li>• Proposed Completion</li> <li>• Road Construction previous to construction beginning</li> </ul>	
I	➤ Jr. High Construction / Bidding / Fiduciary Responsibility - Sheldon	
D	➤ Governance Recommendations for Jr. High - Jan	
D	➤ Proposed Plan for the Jr. High Start Up - Jan	
I/A	➤ Selection of Attorney to Review Schoolhouse Foundation Lease - Chris	
D	➤ Goals and Metrics for 2008/2009 - Chris	

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- D ➤ SWOT Analysis Review - Chris
  - “If Disney ran your school?”
  - Understanding of the school’s purpose and function
  - Relationship between staff & POEC
  - Integrated Arts
- I ➤ Achievement Report - Jan
- I ➤ School News - Missoula - Jan
- I ➤ School Report Card - Jan
- D ➤ Clarification on Board Decision - Grant Writing - Jan
- D/A ➤ Discussion to Amend POEC Bylaws - Cameron
  - Terms of POEC President
- I ➤ Fall Carnival - Cameron
- I/D ➤ Uniform Deep Dive - Cameron
- I ➤ Kitchen Cabinet Meetings - Cameron
  - Uniforms
  - Other
- D ➤ Discussion on Website Maintenance - Cameron
  - Who Is in Charge of Sending Updates to Frogtummy?

#### **Upcoming Calendar Items**

- I ➤ November 2008
  - Board Approval of CUSAP by phone or email
- I ➤ December 2008
  - Winter Bonuses
- I ➤ April 2009
  - School Calendar for 2009/2010
- I ➤ May 2009
  - End of Year Suvery
  - End of the Year Bonuses - No Action Just Decision

#### **ADJOURN - 6:00 PM**