



# Syracuse Arts Academy Board Meeting Minutes Thursday, October 6, 2011

**Place:** Syracuse Arts Academy Jr. High Library, 2965 W. 1700 S., Syracuse, UT 84075

**In Attendance:** Dawn Kawaguchi (AW), Gavin Hutchinson (AW), Kim Dohrer (AW), Jan Whimpey (5-9 Principal), Julie Neilson (Asst. Principal), Teresa Peacock, Nate Schow, Bryan DeGrange, Judy Nixon (K-4 Principal), Jerrad Pullum and Cameron Almond

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

## Minutes

### 6:04 PM – Call to Order

- Welcome by Cameron Almond
- “Traditions”
  - School Vision – Judy read the school vision and shared a couple of short stories. Judy also wanted to let everyone know that Moosebutter is coming on October 27<sup>th</sup> at Clearfield High School.
  - **Professional Development**
    - ✓ Policy vs. Procedure
      - ★ Review Fee Waiver Policy – Judy explained that students K-6 are not required to pay any fees although we do ask for donations for supplies and field trips. We do ask that students pay to replace damaged items such as text & library books or equipment. Judy also stated that free and reduced lunch students qualify for fee waivers. Jan stated that the policy is required by the state but procedure is set up by the administration. We are able to charge fees for secondary students. She explained that we are still lower than the district schools.

### **Jerrad Pullum made a motion to approve the CONSENT ITEMS. Nate Schow seconded the motion. Motion passed unanimously.**

- Ratify New Hires
- Approve September 1, 2011 Board Meeting Minutes
- Approve September 13, 2011 Electronic Board Minutes
- Ratify Purchase of Laptop Computers from ETS not to exceed \$16,750
- Ratify Purchase of Tablet Computers from ETS in the amount of \$6,600
- Ratify Purchase of Curriculum Instructional Material from PCI Education not to exceed the amended amount of \$19,000
- Ratify Purchase of a Salad Bar from Commercial Kitchen not to exceed the amended amount of \$8,000
- Ratify Purchase of a Floor Cleaner not to exceed \$5,000

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

## **BUSINESS ITEMS - (To Be Discussed and/or Voted Upon)**

- Discuss 2011-2012 Annual Budget as of September 15, 2011 – Teresa briefly reviewed the budget. We don't have any areas to be aware of because we are still early into the fiscal year. Title monies will be adjusted soon.
- Discuss and Vote on the Addition of (2) Professional Development Days – Jan explained that the state has approved two more additional professional development days but you have to submit a letter to the superintendent, identify the dates and the purpose of the dates which is to support the implementation of the new common core. We need to have board approval before we notify our parents of these dates. We are actually taking a day and a half. A half day before the Christmas break and a day after President's day. There was discussion on why we do not have a holiday on January 2<sup>nd</sup>. Jan stated that we will be making that change soon. There was also a discussion on whether or not this will affect our minimum requirement for students in the classroom.
- Discuss and Vote on the Amended and Restated Bylaws – Cameron explained that the changes in the bylaws are just to align with our charter and the amendments that were approved by USOE.
- Discuss and Vote on the Administration of Medication Policy – Jan reported that students have a new way of administering their medication on their own. The administration was uncomfortable with students administering their medication without parental permission. This amended policy allows students to administer their prescription medication outside a controlled office setting as long as a parent signs a consent form. This policy also gives the administration the flexibility to make the decision whether or not the student is mature enough to administer their own medication.
- Discuss and Vote on Purchase of Interactive Instructional Aides not to exceed \$27,000 – Judy explained that her staff have expressed interest in mobies and mimeos for their classroom. The School Land Trust Committee has decided to budget money for K-4 to receive interactive instructional aides. Judy explained that she has been working with ETS and there are other newer alternatives that we are also considering.

**Nate Schow made a motion to approve the Annual Budget as of September 15<sup>th</sup>, the addition of (2) Professional Development Days, amended and restated Bylaws, Administration of Medication Policy, purchase of interactive instructional aides not to exceed \$27,000. Bryan DeGrange seconded the motion. Motion passed unanimously.**

## **REPORTS**

- **Board of Directors**
  - Update on Theatre Project – Nate reported that the lights are currently in the process of being installed. He found out today that they are going to need additional days to work on it than was originally planned. This is not ideal but we are going to have to work around it with the band class. They have run into a few snags with the control room and the stage duct work. Jan has spoken to them with about the budget. We are going to hold them to what they bid. The Alder work will be done in the evening. We may have to hold our band concert in the elementary.
- **Principals**
  - **K-4 State of the School by Judy**
    - ✓ First round of DIEBLS testing done
    - ✓ New intervention with Special Ed
    - ✓ Update on student with MRSA
    - ✓ State Health Department visit was very good
    - ✓ Review of activities
  - **5-9 State of the School by Jan**
    - ✓ Boys and Girls both took region in track tonight

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- ✓ Our after school program is working. We are seeing improvements in the classroom.
- ✓ We recognize students for Dragon Student of the Month which is recognition for citizenship instead of academically. Optimism was the theme this month.
- ✓ Teamwork is next month's theme for Principal's Principle (7-9)
- ✓ Principal's 200 Club (5-6) theme is citizenship
- ✓
- **Dashboard** – Julie reviewed the results of the month survey. Over all we had great results. Julie did report that all surveyors visited the elementary. There was a discussion on the survey results and if we should change the survey questions a little to target each building.
- We have been awarded a High Performing Title 1 School

**OTHER BUSINESS ITEMS (Items for Discussion Only)**

- **Calendaring Items** – Cameron
  - Electronic Board Meeting to approve the Utah Consolidated Application on Wednesday, October 19<sup>th</sup>. Jan briefly explained what the UCA consisted of and that it is a big application. Here was discussion on the start time. They agreed on 4:00 p.m.
  - The next Board Meeting is November 3, 2011. Briefly discussed a holiday social after the board meeting.
  - Upcoming School Events
    - ✓ State of the School – We will reschedule when the auditorium is finished. The band would love to come and perform once we set the date.

There was no **PUBLIC COMMENT**.

**7:30 PM – Jerrad Pullum made a motion to ADJOURN. Bryan DeGrange seconded the motion. Motion passed unanimously. (Duration 1:26:42)**