



21 April 2020

Dear SAA North Families,

We are beginning to plan the procedures to finish out the school year for your students. Please review the following questions and answers.

Q: When is the last day teachers will be assigning coursework?

A: Wednesday, May 13 is the last day teachers can assign coursework to their students.

Teachers may choose to set an earlier date if they wish. Please check with your student's teacher if you have questions.

Q: When is the last day for my student to turn in assignments for Term 4?

A: Monday, May 18 is the last day for assignments to be accepted for grading. Teachers may choose to

set an earlier final due date if they wish. Please check with your student's teacher if you have questions.

Q: When are library books due and how do I return them?

A: Library books should be returned to the book drop (plastic bin) located in the North entry-way as soon as possible, but no later than Friday, May 15th.

Q: How and when can I collect my student's belongings left in their school desk or locker?

A: Starting Monday, May 18th, we are planning a curbside service for you to pick up your student's personal belongings. There are assigned time slots for pick up categorized by last name to limit contact the week of May 18-22 (see orange table below). Teachers will be bagging up each student's belongings from their desk and locker. Bags with student's belongings will be on the tables along the front curb of the school organized by classroom and grade level on the day your family has been designated to pick up. *NOTE: If you come on a day not assigned to you your student's bag may not be there. If your designated time as listed below does not fit your schedule, please contact your student's teacher for an alternative schedule.*

Please limit people exiting your vehicle to pick up items to 1 person at a time. To help ensure proper social distancing no one may congregate on school property following the collection of belongings.

Q: How and when do I return a checked out school device?

A: All borrowed devices may be returned at a table located outside the Art Integration Room exterior doors (Southside of the building) when you come to the school to pick up your student’s belongings. Don’t forget to return all power supplies borrowed as well.

*****All checked out devices must be returned to the school no later than Friday, May 22nd.*****

Q: How and when will I get my child’s yearbook?

A: If you pre-ordered a yearbook before the cutoff date you should be able to pick it up along the curb when you pick up your student’s belongings.

The schedule for curbside service is as follows:

Day	Date	Time	Last Name Category
Monday	May 18th	9:00 A.M. - 11:00 A.M.	A - E
Tuesday	May 19th	9:00 A.M. - 11:00 A.M.	F - K
Tuesday (night)	May 19th	4:00 P.M. - 6:00 P.M.	Anyone who needs a later pick up
Wednesday	May 20th	9:00 A.M. - 11:00 A.M.	L - P
Thursday	May 21st	9:00 A.M. - 11:00 A.M.	Q - U
Friday	May 22nd	9:00 A.M. - 11:00 A.M.	V - Z

Please understand that as circumstances change, we may need to update or change some of these procedures. We will communicate them to you if that happens.

Thank you for your cooperation and understanding during these trying times. We are grateful for your help.

Sincerely,
SAA North Administration

