

Syracuse Arts Academy Board Meeting Minutes Thursday, December 3, 2020

Place: SAA North Campus, 357 S 1550 W, Syracuse, UT 84075



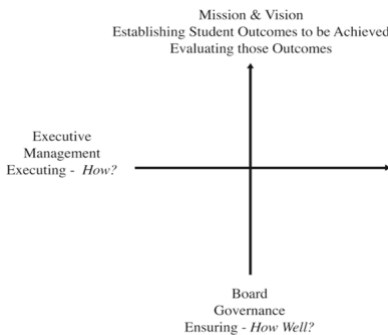
NOTE: *It is possible that the SAA Board of Directors may be utilizing an electronic meeting component with one or more of their members.*

In Attendance: Mary Johnston, Rene Dreiling, Bryan DeGrange, Jerrad Pullum

Excused: Nate Schow

Others in Attendance: Judy Nixon, Leigh Schwartz, Tim Phillips, Mike Geilmann, Dawn Kawaguchi, Kim Dohrer, Jon McQueary, Jane Ann Kammeyer, Stacey Phillips, Ken Jeppesen, Brad Taylor (5:53 p.m. via Zoom), Dale Pfister,

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.



Minutes

2020-2021 School Priorities

Schoolwide Unity, Cooperation & Collaboration

Expansion of Arts Integration

Maximize All Data Sources to Improve Student Instruction and Performance

5:39 PM – Call to Order

- Welcome by Bryan DeGrange
- “Traditions” – The SAA Way
 - School Vision
 - Storytelling – Mike Geilmann showed a story book of pictures of the accommodations that they have been making to be able to push out their instruction via Zoom by Mrs. Offret who is the music specialist. He also showed how they are using the gym/cafeteria to accommodate social distancing lunch and how the lunch

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workers are finding ways to continue to serve lunch and social distance. Mike also showed a fundraiser that was held at the amphitheatre. He revealed some of the upgrades that they have done to attract more clientele.

Bryan made a small adjustment to the agenda because Ken Jeppesen had another meeting to be at by 6 p.m.

REPORTS

➤ Eide Bailly

- FY20 Audit Review – Ken Jeppesen reviewed the management letter that is sent to the board every year. In the letter they reiterate their independence, they state that there were no difficulties with the audit, there were no disagreements with anyone about your accounting policies or how things were done and that they performed their engagement with accordance of the standards that they follow. Ken reviewed the independent audit report. There are three opinions that they issue. The first one is about the numbers themselves and it is a clean opinion. He reviewed the Statement of Financial Position; Statement of Activities; Statement of Functional Expenses; and Statement of Cash Flows. Ken also reviewed the Notes to Financial Statements.

1. Principal Activity and Significant Accounting Policies
2. Liquidity and Availability
3. Property and Equipment
4. Bonds Payable – *Discloses the debit on the bond. Jerrad asked a question regarding the yield on the last line of the Serial Bond 2017 regarding the yield % which was a typo. Ken will make that adjustment.*
5. Net Assets with Donor Restrictions
6. Employee Benefits
7. Concentration
8. Subsequent Events – *This is a footnote regarding COVID*

The second report is regarding internal controls. The government standards require the auditors to do a walk-through of the school's controls. They will test controls, purchase orders, timecards, etc. This was a clean report. The last report is required by the State of Utah to tests on items that they choose. This year they were asked to test the following:

1. Budgetary Compliance
2. Open and Public Meetings Act
3. Fraud Risk Assessment
4. Cash Management
5. School Fees
6. Minimum School Program – Unrestricted Programs
7. Minimum School Program – Restricted Programs: Special Education and Teacher and Student Success Act

This was also a clean report. Three reports that were all clean. Ken Jeppesen was excused.

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There was no PUBLIC COMMENT. This was the first public comment period held for the 2021-2022 School Fee Schedule and the Fee Waiver Policy. Jerrad asked the administration to reconsider the fees due to the financial position of the school.

REPORTS (Continued)

➤ **Administration**

- State of the School – Dale Pfister
 - ✓ COVID Update – Dale updated the board on the COVID cases that they have had which is also on the website. The school has done very well in keeping COVID cases down. We are very pleased with the way things are. We have had to purchase 60 more gallons of liquid hand sanitizer which is used to spray down the desks after each period in the jr. high. We have received 25 cases of disinfectant wipes. We appreciate AW for the assistance that they have given us throughout this pandemic.
 - ✓ Dale stated that DSD gave all their certified teachers a large bonus. Dale is working with Jon in putting together a more generous bonus than they typically receive this time of year. The average bonus will be about 2% of their salary. There was a discussion on salary increases for the current year and the increase that DSD employees recently received.

➤ **Board of Directors**

- Financial Update – Rene Dreiling reviewed the statement of financial position and the statement of activities as of October 31st.

➤ **Academica West**

- AW Recap – Kim recapped what AW has been collaborating with the school on the past couple of months. Brad and Jon have been working with SAA on lots of different scenarios that you are going to discuss tonight on the land purchase. We want to thank the school secretaries and the Special Ed Director for all their help with the December 1 count which is specifically related to SpEd funding. Utah Grants is always ongoing and there is a Title I funding deadline due in the next couple of days. The DMI was completed just before Thanksgiving which is also linked to Title I funding.

6:22 PM – Rene Dreiling made a motion to enter into a CLOSED SESSION to discuss purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d) in the gym. Mary Johnston seconded the motion. The votes were as follows:

Jerrad Pullum – Aye

Bryan DeGrange – Yes

Rene Dreiling – Yes

Mary Johnston – Yes

Motion passed unanimously.

6:52 PM – Mary Johnston made a motion to exit the CLOSED SESSION. Rene Dreiling seconded the motion. The votes were as follows:

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Jerrad Pullum – Aye
Bryan DeGrange – Yes
Rene Dreiling – Yes
Mary Johnston – Yes

Motion passed unanimously.

CONSENT ITEMS

➤ *New Hires* – There was no further discussion.

- Lisa Briggs – Parapro
- Sarah Williams – Parapro
- Becky Jensen – Parapro
- Shana Judkins – Parapro
- Holly Giza – Dance Specialist
- Erin Bradshaw – SPed Teacher
- Janson Michelsen – SpED Parapro
- Krystal Hawkins – Parapro
- Corbin Leder – Part Time Custodian
- Tannice Jensen – Kitchen
- Andrew Henson – Kitchen
- Jessyca Baca – Kitchen
- Justin Bell – Sub Custodian
- Kaden Fairless – Sub Custodian
- Pyper Gailey – IT Support

➤ *October 29, 2020 Electronic Board Meeting Minutes* – There was no further discussion.

➤ *October 29, 2020 Closed Session Affidavit* – There was no further discussion.

Rene Dreiling made a motion to approve the CONSENT ITEMS. Mary Johnston seconded the motion. The votes were as follows:

Jerrad Pullum – Aye
Bryan DeGrange – Yes
Rene Dreiling – Yes
Mary Johnston – Yes

Motion passed unanimously.

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

➤ *Discuss & Vote on Real Estate Purchase Agreement with Syracuse City* – Dale Pfister asked Platte Nielson to review this document. The amount is from the most recent appraisal which is \$450 per square foot and the maximum cost would be \$3.16 million for a little over 16 acres. There will be an addendum to this agreement once the boundaries are agreed upon by both parties. There will be an earnest money deposit of \$25k that is due within 3-days once the agreement has been signed by both parties. There is a feasibility period of 45 days. Once the feasibility period has ended then you would close on the property. The city would like to be a part of the discussion when there may be possible future parking that would benefit the school and city regarding the area close to the park. Platte added

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that there are some general provisions within the agreement regarding addressing things in the future that may need to be discussed regarding that area (i.e., easements). Jerrad would like to change the purchase agreement to be signed by Bryan instead of Dale.

- *Discuss & Vote on Reimbursement Resolution* – Dale Pfister asked Brad Taylor to review this document. Brad reviewed the reimbursement resolution. Some of the key points he pointed out were that the Reimbursement Bonds are to be issued, and the reimbursements made by the later of 18-months after the later of (a) the payment of the costs or (b) after the Project is placed in service, but in any event, no more than three years after the date the expenditure was paid and that the maximum principal amount of Bonds which will be issued to finance the Project will not exceed six million dollars.
- *Discuss & Vote on Sex Education Instruction Curriculum* – Dale Pfister stated that Leigh and Tim held a meeting with the sex education committee, reviewed all the materials that are taught and assured that they are all following the state guidelines. The school does not provide a maturation program. However, they do have the information available on the website for parents to access.
- *Discuss & Vote on 2021-2022 School Calendar* – Dale Pfister reviewed the 2021-2022 school calendar. It is very similar to this year's calendar and it aligns our professional learning days with DSD apart from Tuesday, August 17, 2021. DSD only has three PL days and we added this one at the beginning of the school year in which roll will be taken but school will start on Wednesday, August 18th. Kinder will start on the August 24th so that they can do their testing. All the major holidays are the same as this year. Dawn has checked to make sure that we have 180 days and at least 990 hours. There are plenty of hours. **Rene Dreiling made a motion to approve the Real Estate Purchase Agreement with Syracuse City and authorize Bryan DeGrange to sign the agreement on behalf of the School; approve the reimbursement resolution and authorize Bryan DeGrange to sign on behalf of the School; approve the Sex Education Instruction Curriculum as presented; and approve the 2021-2022 School Calendar. Mary Johnston seconded the motion. The votes were as follows:**

Jerrad Pullum – Aye

Bryan DeGrange – Yes

Rene Dreiling – Yes

Mary Johnston – Yes

Motion passed unanimously.

OTHER BUSINESS ITEMS (Items for Discussion Only)

- **Calendaring Items – ALL**
 - Next Pre-Board Meeting – January 21st
 - Next Board Meeting – February 4th
 - ✓ Winter Retreat – Kim stated we could look at the five-year plan and look at it from a financial standpoint.
- **REMINDER: Online Introductory Training for School Board Members**
- **Thanks & Appreciation**

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7:05 PM – Jerrad Pullum made a motion to ADJOURN. Rene Dreiling seconded the motion.

The votes were as follows:

Jerrad Pullum – Aye

Bryan DeGrange – Yes

Rene Dreiling – Yes

Mary Johnston – Yes

Motion passed unanimously.

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